

BID NUMBER: RFP/09/02/25

THE ESTABLISHMENT OF A PRE-APPROVED PANEL OF CONTRACTORS FOR THE CONSTRUCTION OF INFRASTRUCTURE IN THE FORM OF CIVIL WORKS AND HOUSES FOR THE GAUTENG PARTNERSHIP FUND FOR A PERIOD OF THIRTY-SIX (36) MONTHS

GPF QUESTION AND ANSWER RESPONSE

QUESTION	ANSWER
1. If we decide to tender for both CE and GB panels, are we required to submit double the amount of returnable, as required by the functionality criteria (2x contracts managers, 2 x safety officers, 2 x site agents, 2 x foremen, 20 x references letters, 2 x plant and machinery)?	Yes, bidders are required to provide a maximum of 10 reference letters when they're bidding CE and GB as specified on the TOR. If the bidder is bidding for 2 categories, everything required must be provided x2. Bidders must provide relevant personnel for the resource they're bidding for.
2. How old must the reference letters be? Are we allowed to use reference letters used in previous bid submissions (provided they comply with the minimum requirements of a reference letter, for this bid)?	Reference letters must not be older than 10 years, also refer to the TOR as specified. Yes, as per the TOR requirements.
3. Must these reference letters be accompanied by appointment and completion letters, or just be submitted exclusively?	Reference letters only. Please refer to the Published TOR.
4. NHBRC certificate in a joint venture where two companies are bidding and only one has the is registered with NHBRC. The reason for a joint venture is to consolidate all requirements to meet the requirements of the tender. -PROPOSAL: That in case of one partner having NHBRC, a joint venture agreement has a clause that the houses will be registered under the one partner registered with NHBRC, but the JV will be equally liable for all defects. This Jv will also be submitted to NHBRC on registration of the property.	In the JV there should be a leading company.
5. Reference Letters 20 reference letters are required for the tender in case we are tendering for both categories. This means contacting 20 institutions requesting for the reference letters for work done in the past, some as far as 9 years. In other instances, the responsible management have already changed employment. - PROPOSAL: That appointment letter backed with Completion certificate, which are always readily	Only reference letters accepted as the TOR specifies.

available be used as reference. In case of some projects having a reference letter, it continues to be considered as a proof of work done.	
6. For Leased Vehicle Requirement for Lessor's vehicle registration documents and Insurance policy documents. We have contacted the company that does leasing of plants to us to enquire about availing such documents. The indication is that they cannot release such documents to third parties as they may be used for fraudulent activities. This is not even allowed by laws to release such documents for third party use. They also indicated that they can't even write a number plate on the lease agreement as allocation as per required time will be based on which plant is available at that time. - PROPOSAL: That the signed document by both parties be enough proof of such arrangement and commitment and proof of availability of plants.	Please refer to the TOR requirements.
7. In case of a joint venture, can we get clarity on the submission of sworn affidavits? Whether a one joined sworn affidavit should be prepared or two separate sworn affidavit be submitted. - PROPOSAL: That each partner prepares a sworn affidavit and submit for tender purpose.	Sworn affidavit not required at this stage.
8. May I kindly ask, in case of Joint venture companies, should both companies have NHBRC certification? Or if one has is sufficient?	The leading company must be specified and should have the certification as the leader.
9. Do you accept 4CE PE?	Please refer to the published TOR for the requirements for CIDB gradings required.
10. Regarding the functionality criteria, are you specifically looking for reference letters related to the built environment only?	Yes, reference letters of the previous work done, similar to the required services/scope of work.
11. Are we submitting the RPF document and SBD's together or separately, as it was downloaded separately.	Documents can be submitted as one proposal preferably with sub dividers separating the returnable documents and the technical proposal. The Depends entirely on the Bidder.
12. Can you kindly advise my Company is Civil Works so i want to tender only for Civil, do i still need to register with NHRBC	No, NHBRC registration is required only for building contractors.

13. Please assist with clarity for insurance for plant equipment Do you need public liability insurance? Theft cover? Can we submit a letter from the company stating they have insurance	Lease agreement from leasing company stating leased equipment is insured will be accepted. Please refer to the published TOR.
14. Do you accept Potentially Emerging cidb (4CE PE or 4GB PE) to submit	Please refer to the published TOR for the requirements for CIDB gradings required
15. Under the company experience, if I attached an appointment letter and completion certificate, will I get full points, or do you strictly want a reference letter only?	Please refer to the published TOR, reference letters only.
16. Please advise if one attended the briefing on the 18 September and not the one on the 7 October 2025, one is not eligible to submit?	Both briefing sessions will be considered valid for attendance.
17. Our company (Mvesi Design & Construction CC) attended the first tender briefing meeting on the 18th of Sept 2025 We would like to clarify if our attendance at this Meeting qualifies us to continue with the tender submission, given that we missed the second briefing meeting yesterday the 7th of Oct 2025. Could you please provide guidance on the eligibility criteria and any potential implications of missing the second meeting	Bidders must have attended one or the two compulsory briefing sessions and have deposited proof on the chat box of the meeting that they have attended one or the two compulsory briefing sessions.
18. Upon checking on E-tenders we found out that there is an erratum that states a new briefing date of which it was yesterday. We did attend the briefing that was on the 18th of September 2025, our contact details were registered on the chat box. It seems unfair that now the people who attended are being told that the briefing is null and void. The least that you guys should have done was to email us the erratum to alert us on the changes.	Please note that if you have attended one of the two compulsory briefing sessions and there is proof of attendance, your submission will be considered valid.
19. We hereby request clarification on the below listed items. 6.1 Mandatory Compliance requirements 1. NHBRC certificate In a joint venture where two companies are bidding and only one has the is registered with NHBRC. The	6.1. In a case of JV, kindly indicate the leading company and that should ideally be the entity meeting all the requirements as per the TOR

reason for a joint venture is to consolidate all requirements to meet the requirements of the tender.
PROPOSAL: That in case of one partner having NHBRC, a joint venture agreement has a clause that the houses will be registered under the one partner registered with NHBRC, but the JV will be equally liable for all defects. This Jv will also be submitted to NHBRC on registration of the property.

6.2 Technical / Functionality

1. Reference Letters

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PROPOSAL: That appointment letter backed with Completion certificate, which are always readily available be used as reference. In case of some projects having a reference letter, it continues to be considered as a proof of work done.

2. For Leased Vehicle

Requirement for Lessor's vehicle registration documents and Insurance policy documents.

We have contacted the company that does leasing of plants to us to enquire about availing such documents. The indication is that they cannot release such documents to third parties as they may be used for fraudulent activities. This is not even allowed by laws to release such documents for third party use. They also indicated that they can't even write a number plate on the lease agreement as allocation as per required time will be based on which plant is available at that time.

PROPOSAL: That the signed document by both parties be enough proof of such arrangement and commitment and proof of availability of plants.

6.2. Only reference letters meeting this TOR requirements will be accepted for this bid as the TOR has already been approved.

2. For purposes of this bid, all TOR requirements regarding plant equipment must be met. Please refer to the published tender document of the GPF's website.

20. I would like to enquire about the capacity for key personnel, if the company is bidding for Civil works (CE) are we attaching the qualifications of built environment?

The required personnel are listed in the mandatory requirements irrespective of which category the bidder is bidding for. Please refer to the published TOR on the GPF's website.

21. On page 12 of the tender document, it is stated that we should submit reference letters from 10 past projects and if you are submitting for both GB and CE, one should have 10 for each.

Yes, the reference letters are required, and they must meet the criteria as per the TOR requirements.

My questions are as follows: Our company is a development company that does mainly its own developments and construction on our projects. Our

projects are turnkey projects in nature where we do both civils and general build at once whether it's for us or third parties. <i>-Taking this into account what proof of experience would be acceptable to you for the developments/construction work that we have done on our own projects/developments</i> <i>-Secondly instead of submitting separate Reference letters for Civil and General Build, can we submit reference letters that show the split between Civils work and General Build for each project</i>	
22. I realised now that according to the document the briefing has already taken place on the 18th of September 2025. It was not updated on e-tenders therefore since it was compulsory, can I still submit my bid document? Kindly please advise.	Please note that we have held two compulsory briefing sessions on the 18th of september 2025 and 07 October 2025. Bidders must have attended one of two compulsory briefing sessions.
23. Functionality: If we wish to bid for both CE & GB, how is the functionality calculated? Will it be over 100 points for CE & over 100 points for GB, or will it be over 100 points for them together? Will we be required to submit two sets of plant and machinery, to speak to the functionality of each category as well? Reference Letters: It is noted that reference letters are to be dated. Can we use reference letters previously obtained for other bid documents? Or are we required to request new reference letters? If we have performed multiple projects for one client, are we required to submit a separate reference letter for each project? Or are we allowed to submit one reference letter with a schedule of projects performed by our company?	Functionality If a bidder meets all TOR requirements for both categories as per TOR, they will be appointed onto the panel for both categories Reference Letters Reference letters from previous bids will be accepted if they meet these TORs criteria. To score maximum points, bidders are required to provide reference letters as specified by the TOR.
24. Could you kindly confirm whether this document is an addendum to Tender No: RFP/09/02/25, which had a compulsory briefing session scheduled for 18 September 2025 at 11:00 AM via Microsoft Teams? Alternatively, is this a new tender document?	Please note that the addendum is only addressing the amendments to compulsory briefing date and closing date of the tender. The Valid date for submission is on the erratum document published on the GPF's website. There nothing that changed on the initial tender document other than the dates for briefing session and closing date.

25. We would like to clarify if the attendance at this meeting qualifies us to continue with the tender submission, given that we missed the second briefing meeting yesterday the 7th of Oct 2025.	Please note that if you have attended one of the two compulsory briefing sessions and there is proof of attendance, your submission will be considered valid.
NB:	Both Compulsory Briefing session of the 18th of September 2025 and & 7th of October 2025 will be considered valid for attendance.