BID NUMBER: RFP/002/24

ESTABLISHMENT OF A PANEL OF ACCREDITED TRAINING SERVICE PROVIDERS FOR A PERIOD OF THIRTY-SIX (36) MONTHS

QUESTIONS AND ANSWERS

Question 1

The terms of reference require the previous work done, we are coming from the industry and are accredited in 2021. Some of the experience will not be there but we have a team that can do the work. We are moving from the historical disadvantage qualification to occupational qualification and some of us are new, where are we going to get to this statement of results because we have not yet and boarded any learner?

Answer:

You can make use of the historical disadvantage qualification and experience, we will not disqualify you based on that. There are 2 categories, for the experience of the company and facilitator. They will both score but we also need to establish that the appointed company has experience in the field hence we are appointing a company with resources.

Question 2

All our evidence would be based on historical qualifications. Would that be acceptable and what would be the impact in future because our new qualifications haven't been issued yet and we therefore are not accredited for them, so how would that impact over the three years? Because doubt it's going to happen by the 31st of June, but it needs to be factored in.

Answer:

We will ask for an extension.

Question 3

What do you mean by "we would need to be partnering to secure funding and also about ensuring that the learners receive appropriate workplace experience?

Answer:

In terms of the partnership there are instances where SETA will require us to give out the companies that will be providing training for us and these are the qualifications that they've designed for us and that will be the kind of partnership that we will have with yourself.

In terms of the learner support, we will require you to give support to learners as and when it is needed.

Question 4

The intake for most of the service providers that are credited for this historically qualification is closing on 30 June 2024, how are going to take other learners after that?

Answer:

We will not be taking leaners. You will be required to provide training to our internal employees as and when it is required.

Question 5

Please clarify what you mean by "envelope system is required in terms of the bid data place until the returnable E documents listed in the bid data in an envelope marked financial proposal and place a returnable, the remaining returnable documents in an envelope marked technical proposal.

Answer:

This is called a double envelope system; it only applies where the pricing proposal is requested. It is not applicable in this bid as we are still forming a panel. It will apply on the request for quotation stage.

Question 6

We are currently registered with LGSETA that has a lot SAQA units, the question comes in where the functionality criteria on the portfolio. Since our LGSETA has a lot of standards, do we have to create any portfolio from the units other than what we have acquired on the LGSETA programme or what?

Answer:

The portfolio of evidence or the lender guide you can pull anyone just to be able to show us that you can be able to do the work and it is something that you understand. It's something that you can do as an end.

Question 7

When it comes to statements of results, are we submitting 3 learner's statement of results like I just pull one statement of results for a specific unit, standard or qualification and send through or how exactly are we supposed to submit those and then with regards to the sample as well of the portfolio of evidence and the learner guide, are we supposed to when submitting just submitting one like we just choose one unit standard for instance?

Answer:

You can give us any portfolio statement of results and can pull off those 3 learners.

Question 8

Do you have any limit on the POE pages?

Answer:

We don't expect you to send between 100 to 1000 pages, try to summarize it.

Question 9

Do we just give a list of what we offer more than you looking for specific training? Or we give a list of all the training we're accredited to facilitate?

Answer:

Yes, you can send the list of training that you offer.

Question 10

Are we able to assign one person as an assessor and facilitator or either one person as a facilitator and a moderator?

Answer:

Yes, you can.

Question 11

I want to know where you're going to apply for more than 7 qualifications, are we going to send for all POE's or only one qualification?

Answer:

Preferably you can send for one qualification or for a unit standard.

Question 12

When it comes to the reference letters you said you can be able to assist.

How is the process going to unfold in that way? Is there an email where we can send this?

Answer:

You can send an email to thabaner@gpf.org.za to request a hosting a letter.

Question 13

My question is linked to page.12, Learner Portfolio and Registered Facilitator, Assessor and Moderators. If we are applying for 4 qualifications, do we need to provide CV's, POE's, Learner guide for each qualification?

Answer:

You just need to send one CV for the facilitator, assessor and moderator. If one person is a facilitator and a moderator, you must indicate as such.

Question 14

How will we get the hosting letter to use for the service SETA grant application?

Answer:

We will only send hosting letters to service providers who will be requesting such. We will only provide one letter per SETA and for the first service provider to request.

Question 15

May we kindly request the list of programmes required on the bid.

Answer:

Amongst a list of trainings that will be requested are:

- Leadership Development
- Bid Committee and SCM Official
- Competency Based Recruitment Training
- Labour Relations
- Ethics Courses
- Mentoring and Coaching
- Management Development Courses
- Finance for Non-Financial Managers
- GRAP

The list above are some of the courses and the service provider can list even other trainings which are not listed.

Question 16

Which training unit standard is required for this tender?

Answer:

The unit standards are to be aligned to the courses the service provider will be bidding for. Refer to Question 15 for the list of training courses.

Provide a list of the course that you are interested in sending for this tender that are aligned with the GPF business.

Question 17

Regarding the GPF document, I have a request. My question is on page 12, how many learners must we submit the POE evidence and how many pages is needed, last week briefing session I heard we must not send out more than 100 pages, what actual minimum pages is required?
Answer:
Send one POE, preferably for a unit standard and not for a full qualification.

Question 18

We are accredited for in excess of 17 qualifications and many skills programmes – is there specific needs (as it is not specifically mentioned in the bid) that we can target to or do we just provide for our whole scope in our bid submission?

Answer:

Please provide the whole scope in your bid submission.

Question 19

The sample evidence you need (POE, Learner guide etc) – must it be for a full qualification or any skills programme?

Answer:
Preferably it should be a skills programme.

Question 20

The QCTO Accreditation we have – we are only rolling out two OC's now so don't have completed projects for QCTO as yet but can supply reference letters against what we are rolling out (these are for Occupational Qualifications post 30 June 2024).

Answer:

We will ensure to provide references for past projects. Provide references for past projects.

Question 21

May i kindly request the list of programmes requested on the BID: RFP/002/24.

Answer:

Amongst a list of trainings that will be requested are:
- Leadership Development
- Bid Committee and SCM Official
- Competency Based Recruitment Training
- Labour Relations
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- Management Development Courses
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The list above is some of the courses and the service provider can list even other trainings which are not listed.

Question 22

Can we assign 1 role to a facilitator and/assessor etc… (remember assessors and moderators for training providers are a requirement for the historic qualification) the new occupational qualification requires the provider to register learners for External Integrated Summative Assessment (EISA) which means they may only provide details for their expert Facilitators internally. Please clarify as that may affect the scoring on some of the providers who may be offering only occupational qualifications.

Answer:

Yes, but you need to submit two CVs in that case for the same person. On the other CV you will indicate that they are an Assessor/Moderator and on the other hand the Facilitator or whichever it may be.

Question 23

We have started our transition and have communication from QCTO although the process has not been completed since we are still on the desktop evaluation…can we attach that also as a proof that we are transitioning?

Answer:

Yes, that will be acceptable.

Question 24

As a management consulting, skills training provider and Project management we often apply for SETA funding and sometimes partner with the SETA to run projects and place/host some learners.

Answer:

Services seta window is open and FASSET will also be opening soon between May and July.

Question 25

I suggest you provide us a hosting letter so we can facilitate the funding process.

Answer:

We have received several requests to host from most of the service providers who were part of the presentation. I am not sure if the SETAs will accept letters from one company for all the service providers.