

## Gauteng Partnership Fund Vacancy Advertisement

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| <b>Title of the Job:</b> | <b>Manager: Supply Chain Management</b> |
| <b>Grade / Level</b>     | <b>D3 (Paterson)</b>                    |
| <b>Location:</b>         | <b>Sandton</b>                          |
| <b>Salary:</b>           | <b>Market related</b>                   |
| <b>Closing Date:</b>     | <b>26 June 2020</b>                     |

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**Overall Responsibility:** To lead and manage the Supply Chain Management Unit of GPF in order to ensure operational efficiency and effectiveness.

**Key Performance Areas:**

- Provide strategic leadership and direction to the supply chain team
- Provide strategic input to the entity in relation to supply chain management
- Ensure alignment and compliance with relevant legislation and regulations
- Develop and implement annual operational plans
- Manage the procurement budget
- Identify strategic and operational risk and implement mitigation plans
- Manage all aspects of Supply Chain, including maintaining and updating relevant information and records
- Manage all tender processes
- Manage performance and monitor, motivate and develop subordinate staff

**Qualification & Experience:** Bachelor's Degree in Finance and/or Supply Chain Management. A post-graduate qualification will be an added advantage.

**Competencies:** Extensive knowledge and experience in Supply Chain Management • Extensive knowledge of relevant legislation and regulations including PFMA and Treasury Regulations • Astute Administrative skills in records management • Advanced MS Excel • SAP applications • Presentation and Communication skills (written and verbal) • Interpersonal and Team Management • Ability to be proactive and innovative.

***GPF is an equal opportunity, affirmative action employer. Preference will be given to candidates whose appointment will enhance representation in accordance with the approved employment equity plan.***

Correspondence will be limited to shortlisted candidates only. If you do not hear from us within two months of the closing date, please regard your application as unsuccessful. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by GPF. GPF reserves the right not to fill an advertised position. Background verification, including criminal record and citizenship checks, as well as a competency assessment will form part of the selection process. It is the applicants' responsibility to have their foreign qualifications evaluated by the South African Qualifications Authority (SAQA).

Applications to be sent to [careers@gpf.org.za](mailto:careers@gpf.org.za) by no later than close of business on Friday 26 June 2020